Year 4 is 11 months running from July of this calendar year to May of next calendar year

Courses

1) Required
   a) ER
      i) Includes OSCE and written exam
      ii) Don’t schedule before September if you are NOT going into ER – allow classmates who want ER to have early slots
   b) Sub-I
      i) Internal Medicine
      ii) Pediatrics
      iii) Surgery
      iv) Family Medicine
   c) Ambulatory
      i) A list of preceptors sent out after scheduling lottery. Alternatively, you may select a separate preceptor.

2) Electives
   a) 5 electives required
      i) No more than 3 electives in a single specialty/subspecialty (including year 3 elective)
      ii) No more than 3 away electives (only 1 international)
      iii) No more than 3 independent electives
      iv) You may take 3 months for vacation (4 if you completed co-curricular)

3) Away Electives
   a) Research Host school to determine the type of application needed
      i) Paper
      ii) Electronic – Visiting Student Application System (VSAS – see below) or online via institution preference
   b) Be sure of date of elective start and end
   c) Obtain and complete Senior AWAY Elective Form (available in Office of Student Affairs)
      i) You need 3 signatures
         (1) Your own
         (2) WSUSOM Department Chair of requested department
         (3) Your Counselor
      ii) Schools may have required documentation that you must have obtained prior to turning in form
         (1) Required titers: obtained on your own
         (2) Criminal background check: obtained through Public Safety, information available in Student Affairs
         (3) Letter of good standing, transcripts: available in Records and Registration for $2 fee – inform them that this is for an away elective and it will be sent to Student Affairs. Allow 48 hours for transaction to be completed.
         (4) Proof of Insurance: copy FRONT and BACK of card
         (5) Money for processing fees of host school (check or money order)
         (6) Proof of HIPAA: http://apps.med.wayne.edu/hipaa
(7) Proof of Respirator fit testing (some schools)
(8) USMLE score: copy of letter sent to you by NBME
(9) Proof of Malpractice: obtained through Student Affairs

iii) Letter of Good Standing with Grades may be required for most host schools since this will have your current year grades
iv) Include checklist of host school’s requirements with completed application
v) Allow 2 weeks processing time

4) VSAS [www.aamc.org/programs/vsas](http://www.aamc.org/programs/vsas)
a) Online visiting student application
b) Senior Away Elective Form and required documents must be completed
   i) Documents will be uploaded by Student Affairs
c) Each student receives 20 VSAS authorizations from Records and Registration
d) Students will receive an e-mail with notification of authorizations and login/passwords from VSAS system in Feb/March

5) International Electives
a) Only 1 allowed, counts as an away elective
b) Contact your counselor to plan
c) Complete the following no later than 30 days before departure
   i) Senior Away Elective Form signed by Dr. Tranchida
   ii) Copy of passport
   iii) Proof of travel insurance (you most likely need to purchase this if you currently have a student plan)
   iv) Emergency contact list
   v) Contact information of person with whom you will be working
   vi) Sign University Travel Waiver
   vii) Register with United States Department of State and provide copy of registration (https://travelregistration.state.gov/ibrs/ui/)
d) Complete Independent Study Elective Form

6) Independent Study Elective
a) Complete Independent Study Elective Form
   i) Plan of study
   ii) Name of person who will be evaluating student
b) Assistant Dean for Clinical education will consider requests
c) Contact your counselor to plan